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## Outdoor House League

### POLICY HL1

The Georgetown Soccer Club will provide recreational soccer programs and activities which are in alignment with the Ontario Soccer Association and the Peel Halton Soccer Association.

### Refunds

### POLICY HL2

Registration fees will be refunded minus an administration fee upon written request 14 days prior to indoor or outdoor house leagues, with the return of the uniform. Full refunds less an administration fee will only be granted 13 days or less for indoor or outdoor house leagues if a replacement registration is available from the wait list. After the first game, no refund will be issued unless a medical note is provided.

GSC reserves the right to cancel games/programs when weather becomes severe and children and staff are at risk or when permits are cancelled. There is no refund for such cancellations.

GSC will not provide a refund once the house league has started. Refunds will not be provided for players unable to play due to illness.

Players unable to continue participating in house league due an injury must provide a medical note to receive a full or partial refund.

**Refund policy applies to all Outdoor Programs (skills development, outdoor / indoor camps).**

### Registration

#### PROCEDURE HL3

Outdoor house league registration will take place annually during the late winter. Registration dates are advertised in the local media and registration is available online only on the Georgetown Soccer Club website.

Please note, use of the term >U12 will be interpreted as any division older than U12.

#### PROCEDURE HL4

Registrations are accepted on a first-come, first-served basis. This means that if an age group is considered full, a waiting list will be formed even if the registration deadline has not yet passed. Waiting lists are formed once age groups have filled.

#### PROCEDURE HL5

Should a spot become available in an age group where there is a waiting list, players will be added starting with the first player on the waiting list. A player from the waiting list must pay full applicable registration fees before they will be allowed to join a team. Any player registering after the registration deadline will be assessed a late penalty fee of \$25 (not those who have been wait listed).

The VP of House League and Treasurer are responsible for house league registrations with the assistance of the Club Administrator.

## Payment

### **PROCEDURE HL6**

Registrations are only confirmed with payment. Payment may be made online at the time of registration.

### **PROCEDURE HL7**

If a registration is payable by cheque and the cheque has not been received in the GSC office or designated location within seven (7) days of the registration, the registration will be deleted. NSF registration cheques are charged an administration fee of \$25, and until the cheque is replaced, the registration is not confirmed. Any player with an

outstanding registration fee will not be allowed to register with the Club until all outstanding fees have been paid.

## **Jumpstart Program**

### **PROCEDURE HL8**

GSC is a member of the Canadian Tire Jumpstart program. Jumpstart provides financial assistance for registration fees for families who are experiencing financial difficulties. Any family who has need of a registration fee subsidy must contact the GSC office and their information will be forwarded to the Jumpstart program for approval. All information exchanged remains confidential and no child will be denied participation (unless the age group is already full) due to the need for Jumpstart funding. If Jumpstart approves the subsidy for a house league fee and the player is on a Rep or All-Star team, the GSC will pay for the associated additional fees if the player's application under the GSC Financial Assistance Policy is approved by the Financial Assistance Committee. If the player is not approved by Jumpstart, GSC will pay for the associated fees if the player's application under the GSC Financial Assistance Policy is approved by the Financial Assistance Committee.

## **Team Sponsorships POLICY HL9**

Sponsorship of a house league team is determined annually and each sponsor may request 1 player to be placed on the team they sponsor. This includes their own child (1 child per sponsor total). Notwithstanding the above, certain exceptions may be made upon approval of the Board on a case-by-case basis.

## **Non-acceptable Sponsorships**

### **POLICY HL10**

Sponsorships are not accepted from the following:

- alcohol or tobacco companies
- companies focused on adult-only entertainment or activities
- political candidates/parties

Final decisions on sponsorships are made by the GSC Board of Directors.

### **POLICY HL11**

Team sponsors may distribute their products to the players (if applicable) but only to the teams that they sponsor with prior permission from the VP of House League or their designate

### **PROCEDURE HL12**

Sponsorship letters are sent in late January to those sponsors from the previous year. Follow-up phone calls are made in late winter to confirm interest from those who do not respond. Team sponsorships are recognized through the placement of a logo on the front of the team jersey. Team sponsors also receive a team photo and thank you letter at the end of the season.

## **Team Lists/Divisions**

### **POLICY HL13**

Team rosters will not be re-done after the start of the season.

**PROCEDURE HL14**

Team lists (U5 to U12) are created by the VP of House League using information obtained from the previous season. The VP of House League may seek additional feedback on the rankings from house league convenors or coaches if deemed necessary. The VP of House League is responsible for approving house league team lists.

The intent is to provide teams with as level a playing ability as possible.

**PROCEDURE HL15**

The number of players per team is at the discretion of the GSC VP of House League. This number is determined to provide the best playing experience for the participants involved.

**PROCEDURE HL16**

In house league where there are 12 or more teams in a >U12 division, there will be two playoff divisions, two cup winners, and two cup finalists awarded at Closing Day. There will be only one league winner awarded at season end.

**Special Requests****POLICY HL17**

The GSC will not accept or approve special requests to place players on certain teams.

**PROCEDURE HL18**

Families with multiple same gender children in the same age group may request that those children be on the same team but they must put that request in writing to the GSC in order for the request to be considered.

**PROCEDURE HL19**

In outdoor house league there may be circumstances where players will be asked by the GSC to play in an older age group in order to facilitate the maximum number of players being able to play. This decision will be made by the VP of House League in conjunction with the Club Administrator, and input from the Club Head Coach.

**POLICY HL20**

A GSC player may be considered for a position on a team at a higher age group within Georgetown Soccer Club's U5-U7 House League Program

**PROCEDURE 2015-HL21**

In order for a GSC player to be considered for a position on a house league team at a higher age group:

1. (a) the head coach of the player's team must contact the VP of House League and/or Club Head Coach (CHC), before June 30 of that season, stating that they believe it is in the best interest of the player to try out for a house league team a year above his/her respective age group
- (b) the player must be identified by the VP of House League and/or CHC

2. The VP of House League, the CHC, and/or a member of the club's technical staff will assess the player playing at his/her own age group.
3. After the assessment, the VP of House League and the CHC will make a final decision as to whether or not it would be in the best interest of the player to invite him/her to a tryout for a house league team above his/her respective age group.

If the VP of House League and CHC conclude that it is in the best interest of the player to continue playing at his/her age group, he/she will remain playing at his/her respective age group. The head coach of the player at his/her own age group will be notified of the decision by the VP of House League and/or CHC.

If the VP of House League and CHC conclude that it would be in the best interest of the player to try out for a house league team at the higher age group, he/she will be (with the permission and approval from his/her parent or guardian) invited for a trial.

If the invite is declined, the player will remain playing at his/her respective age group. The head coach of the player at his/her own age group will be notified of the decision by the VP of House League and/or CHC.

If the invite is accepted, a trial will be scheduled with a house league team at the higher age group.
4. The VP of House League, the CHC and/or a member of the club's technical staff will assess the player during a trial with a house league team at the higher age group.
5. After the assessment, the VP of House League and the CHC will make a final decision as to whether or not it would be in the best interest of the player to register him/her for a house league team at the higher age group.

If the VP of House League and CHC conclude that it is in the best interest of the player to continue playing at his/her age group, he/she will remain playing at his/her respective age group. The head coach of the player at his/her own age group will be notified of the decision by the VP of House League and/or CHC.

If the VP of House League and CHC conclude that it would be in the best interest of the player to register for a house league team at the higher age group, they will offer the player (with the permission and approval from his/her parent or guardian) a position with a team.

If the player declines the offer, he/she will remain with the team at his/her own age group. The head coach of the player at his/her own age group will be notified of the decision by the VP of House League and/or CHC.

If the player accepts the offer, he/she will register with a house league team at the higher age group. The head coach of the player at his/her own age group

and his/her new head coach a year above the player's age group will be notified of the decision by the VP of House League and/or CHC.

6. Players that are offered and accept a position with a house league team at the higher age will be re-assessed on a yearly basis by the VP of House League, the CHC and/or a member of the club's technical staff before June 30 to ensure they are continuing to develop properly.

If the VP of House League and CHC conclude that it would be in the best interest of the player to continue playing for a house league team at the higher age group, he/she will remain playing at the higher age group.

If the VP of House League and CHC conclude that it would be in the best interest of the player to go back to playing at his/her own age group, he/she will be moved back to and play at his/her respective age group.

### **PROCEDURE HL22**

In the event that a family has a child with special needs who requires some accommodation in order to be able to participate, a request must be made in writing to the VP of House League who can then work with the parents to determine a suitable decision.

### **Draft Process**

#### **POLICY HL23**

A drafting process may be used for some age groups within the GSC (currently >U12).

#### **POLICY HL24**

The draft is considered final after the meeting is concluded and trading may only happen before the meeting is declared final.

### **PROCEDURE HL25**

The draft is supervised by the VP of House League and that individual has the right to overrule any decisions made during the drafting process. Coaches (maximum two per team) assigned to those teams will attend a draft meeting where the player rankings will be made available to them. Ranking information is kept confidential amongst those coaches and all ranking information is returned to the GSC at the conclusion of the drafting meeting. The draft meeting begins with a review of the rankings and coaches may respectfully challenge any ranking. Upon consensus from all coaches, rankings may be changed before the draft begins. Consensus is defined as 100% agreement. The final decision on any changes to the rankings is the responsibility of the VP of House League. Each coach will draw a number from a hat to determine order of selection. If a team does not have an assigned coach at the time of the draft, a GSC-appointed volunteer, ideally the age group convenor will draft that team as part of the regular draft meeting.

## Schedule

### PROCEDURE HL26

The VP of House League will work closely with the Scheduler to determine the playing schedule for the season. The GSC reserves the right to make changes to the schedule as the season progresses. The schedules will include all Opening Day, Closing Day and skills session information.

### PROCEDURE HL27

The house league schedules will be posted on the GSC website and an E-mail will be sent to all coaches to let them know when the schedule is complete.

## Rankings

### PROCEDURE HL28

Rankings will be completed by the Club Head Coach or designate prior to end of closing day. Designates may include, but are not limited to, coaches, staff coaches, convenors or board members.

### PROCEDURE HL29

These rankings are intended to assist the VP of House League in determining team rosters the following year.

## Reason or rationale for the revision to the 3 Procedures above

The intent of the draft should be to:

1. ensure that the teams are competitively balanced
2. provide the opportunity for players to be able to play with friends, have a positive experience and want to return again the following year.

By making the above noted changes, this provides the GSC with increased flexibility to make changes to the ranking system being used and the draft selection process without having to modify the procedures. This also offers the flexibility to meet the changing needs of the club which includes trying to increase the registration numbers.

Player rankings used in past include A, B, C and D with A being the highest rank and D being the lowest rank. Prior to Opening Day in 2018, it was agreed to use only A and B rankings in an effort to streamline the ranking process as many coaches were not providing rankings as requested.

## Draft process

If there are 2 ages; eg. U11 and U12

Current		
Ranking	Age	Age + 1
Highest	Group 1	Group 3
Lowest	Group 2	Group 4

Proposed		
Ranking	Age	Age + 1
Highest	Group 1	
Lowest	Group 2	

If there are 4 ages; e.g U15, U16, U17 and U18

Current				
Ranking	Age	Age + 1	Age +2	Age + 3
Highest	Group 1	Group 3	Group 5	Group 7
Lowest	Group 2	Group 4	Group 6	Group 8

Proposed				
Ranking	Age	Age + 1	Age +2	Age + 3
Highest	Group 1		Group 2	
Lowest	Group 3		Group 4	

Notes for proposed process:

1. If the coach has a child in the draft, the child will be selected in the last round of the Group that they are rated in.
2. If the coach has more than one child in the draft and they are in the same Group, then the children will be selected in the 2<sup>nd</sup> last and last rounds of the Group that that are rated in.
3. If there is a sponsor child assigned to a team, the sponsor child will be the first selection of the Group that they are rated in.

## Coaches

### POLICY HL30

Prospective coaches must submit an application to coach, along with a vulnerable sector police record check (completed within the last 3 years), or an indication that this record has been applied for and the approved record check must be submitted once received.

#### PROCEDURE HL31

Should a police check reveal a prior offence, the VP of House League, in conjunction with the GSC President may still allow that individual to coach if the prior offence is deemed to not have any effect on their role as a GSC coach. Documentation to such effect will be placed in that individual's confidential file attached to a copy of the police record check.

#### PROCEDURE HL32

In the event that there are more coaches than teams, the coach with more soccer coaching experience will be chosen. In order to make that decision, each coach will be interviewed by the VP of House League and CHC and evaluated according to set criteria. The decision will be made by the VP House League and CHC. The Board will appoint other executives to this role if necessary.

**PROCEDURE HL33**

In the event that a team does not have a coach at the start of the season, each of the parents of players on that team will be asked if they will coach and if a coach is still not available, parents will be asked to share the coaching duties.

**Student Coaches****PROCEDURE HL34**

Coaching a house league team is considered eligible for high school community service hours. In order to be given a team on their own they must be 16 years of age. Otherwise they will be paired with an adult coach.

**PROCEDURE HL35**

If a student coaches for an entire outdoor season they will be credited with 20 hours. GSC staff have the authority to sign student records of hours.

**PROCEDURE HL36**

Student coaches will be assigned to the youngest age group available (usually U5 and U6) and students will be encouraged to pair up with a parent on the team or another student. Student coaches must attend a mandatory orientation session to be held before the start of the house league season.

**Convenors (if applicable)****POLICY HL37**

The VP of House League will be responsible for all actions of the Convenors and has authority over the Convenors.

**PROCEDURE HL38**

The VP of House League will appoint one convenor for each house league division, i.e., GU8-1, BU8-1.

1. Convenors may be part of the process of balancing of the league and will take such measures as will equalize the distribution of talent prior to the start of the season.
2. Convenors will ensure that all reports and documents required by the club are promptly completed and returned to the Director of Convenors.
3. Convenors shall liaise with all coaches to ensure they adhere to GSC Policies and Procedures.
4. Convenors shall be responsible for the gathering of game reports and the transmission of the same to the Director of Convenors where appropriate.
5. Convenors are responsible for delivering written complaints and protests to the VP of House League. If it is a complaint about a coach or a procedure, it will then be directed to the Director of Complaint Resolution.

If it is a complaint about a referee, it will first be communicated to the Head Referee who in turn may direct it to the Director of Complaints or resolve it themselves.

6. Convenors are responsible for informing the VP of House League of any games to be rescheduled. The VP of House League will liaise with the Scheduler and then will communicate back to the appropriate convenor who will in turn inform the coaches involved.
7. VP of House League is responsible for conducting meetings of coaches, managers or team representatives as required.
8. Convenors will assist with Opening and Closing Day activities as requested by the VP of House League.

## House League Coaches

### PROCEDURE HL39

1. GSC House League Coaches must attend all appropriate GSC meetings and coaches clinics.
2. Each GSC coach shall complete an Incident Report Form for the team in case of an injury or emergency.
3. Each GSC coach shall hold practice sessions to teach individual and team skills.
4. GSC House League coaches must attend all scheduled games or arrange for a parent to substitute.
5. Home team, as shown in the schedule, must provide a properly inflated game ball.
6. GSC coaches must maintain player discipline before, during and immediately after any game or practice.
7. GSC Coaches must ensure equal opportunity and equal playing time for all team members.
8. Coaches are expected to respect and accept referee decisions at all times and ensure all players and spectators do the same. Coaches are expected to support the referee in the enforcement of all FIFA rules including no jewelry of any type. Allowance for goalkeepers to wear a hat is at the referee's discretion.
9. Coaches must ensure that all players are wearing their full uniform for all games (this includes the shorts provided with the uniform at the beginning of the season). **Note: shin guards are mandatory under FIFA rules. Any player not wearing them will not be permitted to play. Goalkeepers should wear a different coloured shirt or a bib when in net.**
10. GSC coaches must return all GSC property, i.e., cones, goalie bibs, first aid kits, etc., to the GSC officials on Closing Day or to the GSC Office at the end of the season.

11. GSC coaches must adhere to the guidelines of the GSC Coach's Code of Conduct which they will be required to sign prior to the start of the season.
12. GSC coaches must adhere to all other applicable GSC policies and procedures.
13. Coaches are responsible for the conduct of team officials, their players, their players' parents and their team's supporters.
14. Coaches must attend and participate in GSC skills instructor led practices and must ensure their players are encouraged to attend. U5 coaches must assist the GSC skills instructors and follow their instruction.
15. Coaches and other team officials must coach their teams on the opposite side from parents and spectators.
16. Players must remain on the coaches' side of the field at all times during the game.
17. Only U5 and U6 coaches are allowed on the field during regular play. All other coaches are limited to 3 metres from each side of the players' bench or within the extended boundary of the centre circle (5 metres each side of the halfway line where no benches are provided and 1 metre from the sideline). Verbal coaching is limited to positional plays and motivation only.
18. There is no coaching from behind or beside the net. There are no parents or spectators allowed behind the net.
19. Coaches must not switch players except upon mutual agreement before the draft is closed in age groups where a draft is performed.
20. Coaches must not keep standings. Standings are only kept for >U12 play and are maintained by the convenors.
21. Coaches must notify their convenor if they are going to be absent for an extended (more than two weeks) period of time. The convenor and parents must be given information on who will be coaching the team during this absence.

## **Snack Policy**

### **POLICY HL40**

Snack lists are not to be created by GSC coaches. In order to respect that some families may not be financially able to participate in an organized snack program, coaches are asked to not create such lists.

## **Format of Play**

### **PROCEDURE HL41**

All house league games will follow the FIFA rules of soccer. Under 10 and below will play mini soccer and Under 12 will play 9v9 and U13+ will play 11-a-side. The following Format is to be used as a guide. GSC reserves the right to modify the format as needed.

Age Group	Format
U5	<ul style="list-style-type: none"> <li>• ½-hour practice facilitated by GSC Skills Instructor followed by ½-hour 3v3 scrimmage with four pugg nets</li> <li>• Size 3 ball</li> <li>• Mini rules of soccer apply monitored by skills instructors</li> <li>• Kick-ins, no throw-ins</li> </ul>
U6	<ul style="list-style-type: none"> <li>• ½-hour practice facilitated by GSC Skills Instructor followed by ½-hour 5v5 game (4 players plus goalkeeper)</li> <li>• 2 x 15-minute halves, refereed by coach</li> <li>• Field: 50 x 25 metres</li> <li>• Size 3 ball</li> <li>• Mini rules of soccer apply, retreat line used</li> <li>• Kick-ins, no throw-ins</li> </ul>
U7 and U8	<ul style="list-style-type: none"> <li>• 5 practices during season facilitated by GSC Skills Instructor scheduled by the GSC on a night separate from game night</li> <li>• 5v5 game every week (4 players + goalkeeper)</li> <li>• 2 x 20-minute halves, referees provided</li> <li>• Field: 50 x 25 metres</li> <li>• Size 3 ball for U7; Size 3 or 4 ball for U8</li> <li>• Mini rules of soccer apply, retreat line used</li> <li>• Kick-ins, no throw-ins</li> </ul>
U9 and U10	<ul style="list-style-type: none"> <li>• 5 practices during season facilitated by GSC Skills Instructor scheduled by the GSC on a night separate from game night</li> <li>• 7v7 game every week (6 players + goalkeeper)</li> <li>• 2 x 25-minute halves, referees provided</li> <li>• Field: 60 x 40 metres</li> <li>• Size 4 ball</li> <li>• Mini rules of soccer apply, retreat line used</li> <li>• Kick-ins, no throw-ins</li> </ul>
U11 and U12	<ul style="list-style-type: none"> <li>• 1-hour practice each week, coach led</li> <li>• Practices led by GSC Skills Instructor to be determined annually</li> <li>• 9v9 game every week (8 players + goalkeeper)</li> <li>• 2 x 35-minute halves, referees provided</li> <li>• Intermediate-sized field</li> <li>• Size 4 ball</li> <li>• FIFA rules with the substitution rule changed, retreat line used</li> </ul>
U13 and U14	<ul style="list-style-type: none"> <li>• 1-hour practice each week, coach led</li> <li>• Practices led by GSC Skills Instructor to be determined annually</li> <li>• 11v11 game every week (10 players + goalkeeper)</li> <li>• 2 x 40-minute halves, referees provided</li> <li>• Full or intermediate-sized field depending on availability</li> <li>• Size 5 ball</li> <li>• FIFA rules of soccer</li> </ul>
U15 to U18	<ul style="list-style-type: none"> <li>• 1-hour practice each week, coach led</li> <li>• Practices led by GSC Skills Instructor to be determined annually</li> <li>• 11v11 game every week (10 players + goalkeeper)</li> <li>• 2 x 45-minute halves, referees provided</li> <li>• Full-sized field</li> <li>• Size 5 ball</li> <li>• FIFA rules of soccer</li> </ul>

## Summer Rules

### PROCEDURE HL42

In both indoor and outdoor house league, all age groups, during regular season play, will play with an equal number of players to the maximum allowed in the age group.

During playoffs (>U12) teams may play with up to 2 players more than the opposing team to the maximum allowed in the age group.

#### **PROCEDURE HL43**

>U12 teams must have seven players present to play (a 10-minute delay of the start of the game is allowed). If one team does not have 7 players, the other team will win by default and a friendly match with the sharing of players will take place at the agreement of both coaches.

### **House League Results**

#### **PROCEDURE HL44**

The game sheets from each house league game are to be delivered to the convenor for that league (>U12). Scores and goal scorers may be sent via E-mail but the convenor must also receive the game sheets. The convenor is responsible for submitting those results to the VP of House League. >U12 game results will determine the league champion and will determine playoff schedules. All mini teams will compete on Closing Day. Score is not kept in U5-U12; however attendance must be recorded at each game and submitted to the GSC at season's end.

### **Opening Day**

Director of Events, working with the VP of House League and other members of the Board to organize this event. Opening Day will involve all house league teams and will provide players with an opportunity to participate in a fun day of soccer. When possible, team photos will be taken on Opening Day. Rep teams will be provided with the opportunity to fundraise on Opening Day. This must be coordinated with the Director of Events.

#### **PROCEDURE HL45**

The results of games (>U12) played on Opening Day are completed on game sheets but have no bearing on league standings, they are purely exhibition games.

#### **PROCEDURE HL46**

Opening Day will take place rain or shine unless the fields have been closed by the Town of Halton Hills. Any cancellation of games will be at the discretion of the referee at the game location.

#### **PROCEDURE HL47**

Opening Day schedules are created using a random draw system and there is no ability to affect that schedule manually.

#### **PROCEDURE HL48**

Any vendor wishing to sell goods on Opening Day must apply in writing and be approved by the club.

#### **PROCEDURE HL49**

All Opening Day vendors (Rep teams included) must abide by all relevant policies (i.e., Public Health Department requirements) in effect at the time of the event. Any

costs involved with the procurement of appropriate permits, etc., will be the responsibility of the individual vendor.

## **Field Availability**

### **POLICY HL50**

Each year the Georgetown Soccer Club will rent playing fields from the Town of Halton Hills. The Club attempts to have enough fields available to accommodate house league play, rep league play, festivals and practices. However, fields are in short supply and practice time is at a premium.

#### **PROCEDURE HL51**

No team will be allowed to use any outdoor field prior to notice being given by the GSC. This includes use of fields in early May until the club has been given access by the Town.

#### **PROCEDURE HL52**

If fields are closed by either the Town or the Club, no team is to use any field until advised it is safe to do so.

Teams are only to use fields that are permitted for use by the Town.

#### **PROCEDURE HL53**

Use of a field not permitted to the GSC is not included under the GSC insurance policy and therefore the coach assumes all responsibility for accident or injury.

#### **PROCEDURE HL54**

If a coach finds a field in need of relining or any other type of maintenance, they are to E-mail their convenor who will, in turn, pass it onto the VP of House League for his/her attention.

## **Inclement Weather Policy**

### **POLICY HL55**

House League games will not be cancelled other than as described below in Procedure HL56

**PROCEDURE HL56**

House league games will be cancelled if lightning is present at the time that the game is scheduled to begin. This will be at the discretion of the referee, acting referee or GSC Skills Instructor at the field according to OSA guidelines. The referee may choose to suspend or cancel the game after play has begun if the weather poses a dangerous situation for the players, i.e., lightning. Games will be played during rain unless the field conditions are deemed by the referee or designate to be hazardous. FIFA rules will be applied as part of this policy.

**PROCEDURE HL57**

Referees will, at their discretion, allow for extra water breaks in hot and/or humid conditions. If a parent or player feels it is too hot/humid to play, they may choose not to play in that particular game. They will not be penalized by the coach for making this choice, however, they must inform the coach prior to the game that they will not be playing.

**Game Sheets****PROCEDURE HL58****U5 to U12 Inclusive**

Attendance sheets are provided to coaches for each game in the season. These sheets are designed to remind coaches to monitor fair playing time in order to ensure equal time for all players on a regular basis. They are not to record game scores, merely attendance. An attendance sheet must be completed for each game played and submitted to the appropriate Convenor at Closing Day.

**>U12**

It is the responsibility of the home team's coach to ensure that one game sheet is correctly filled out with information on both teams. Signatures of both coaches and the referee are required.

**PROCEDURE HL59**

In the event there is no referee, both coaches must sign the referee's section of the game sheet as well as assume responsibility for refereeing (or mutually agreeing on someone else to do so).

The game sheet is to be distributed as soon as possible as indicated on the bottom of the form. The referee requires his/her copy to get paid and the top copy is to be delivered to the convenor's address as soon as possible after the game.

**Referees****POLICY HL60**

There is a zero tolerance policy for referee abuse which means that a referee may stop a game if s/he is being harassed by any player, coach or spectator.

**PROCEDURE HL61**

If this situation occurs, a written report will be submitted to the Head Referee who will take appropriate action. Any coach determined to be guilty of referee abuse will be subject to a minimum of a warning and a maximum of removal from the team and permanent ban from coaching for the GSC.

**PROCEDURE HL62**

The assignment of referees is the responsibility of the GSC Head Referee.

**PROCEDURE HL63**

If a referee does not show up on time for a game, at least 10 minutes shall be allowed before starting the game. If the referee does not show after 10 minutes, the GSC office is to be called and a message left. Coaches cannot cancel a game but can agree as coaches to each referee half a game or agree on an alternate referee, i.e., parent. The game does still count and "no referee" is to be written on the game sheet. Anyone who substitutes for a missing referee is entitled to be paid as the referee would have been for that game. If both coaches agree to proceed with an alternate referee, they then also agree to treat that individual with the same respect and considerations afforded a regular referee and also agree that that individual's calls and decisions are final.

**Cancelled Games****POLICY 2015-HL64**

The only person who has the power to cancel an individual game at the field is the referee, unless all fields are closed by the Town or the GSC.

The referee must show up regardless of weather conditions unless the entire schedule has been cancelled for that evening. If the referee feels that the field is not safe in any way, they have the right to call the game.

**PROCEDURE HL65**

Any game cancelled by a referee shall be reported to the Head Referee by the referee making the call. The Head Referee will inform the GSC office. Coaches should inform their Convenor who will in turn inform the VP of House League.

**PROCEDURE HL66**

Cancelled U5/U6 skills sessions/games and U7 to U12 soccer games are not rescheduled.

>U12 games are rescheduled, if possible. Should it become impossible to reschedule a game, the game result will be recorded as a tie for the purposes of the league standings.

**Rules of Play****PROCEDURE HL67****Tie Breaker >U12**

In regular season play, a game may end in a tie and each team will receive one point.

**PROCEDURE HL68****Play-Off and Cup Games (>U12)**

If a play-off or cup game is tied at the end of regulation time, the winner shall be determined as follows:

- a) Each team, alternating, will take five (5) kicks from the penalty spot, using a different player each time. Only players on the field of play at the end of extra time are eligible to take the kicks from the penalty spot. The team scoring the most goals is the winner.
- b) If still tied, the teams, alternating, will continue to take kicks from the penalty spot, until one team scores and the other misses. Kicks from the penalty spot will be taken by different players; if all players are used, the same eleven (11) players, but not necessarily in the same sequence, will be used again. This procedure will continue until a winner is decided.
- c) This procedure may be amended by the GSC Board of Directors.

**PROCEDURE 2015-HL69****Abandoned Games**

Due to the Action of a Player or Team Official:

- a) If a game is abandoned due to the action of any player or team official, the referee shall note on the game sheet the reason for the abandonment and shall notify the circumstances to the Head Referee in writing.
- b) If the referee does not submit a report on the abandonment, the Director of Complaints may request a written report from each coach.
- c) The Discipline Committee may hold a hearing regarding the incident, may forward the report to PHSA, may adjust the allocation of game points and may take disciplinary action. The offended team should receive points equivalent to a win.

**PROCEDURE HL70****For Any Other Reason** (not applicable to U5-U12)

- a) If fewer than ten (10) minutes of the second half have been played, the game shall be replayed.
- b) If ten (10) or more minutes of the second half have been played, the score will stand.

**PROCEDURE HL71****Forfeited Games** (not applicable to U5-U12)**Reasons for Forfeiture:**

- a) Failure of a team to appear for a game
- b) If a team delays the start of a game by more than ten (10) minutes

- c) If a team has fewer than seven (7) players
- d) If a team plays ineligible players

**Allocation of Points:**

- a) Forfeited games will be recorded as a 1-0 (one-zero) score for the non-defaulting team
- b) If both teams are equally at fault, no points or goals will be awarded and the game shall not be replayed

**Game Points** (does not apply to U5-U12)

Points will be awarded as follows:

WIN -three (3) points  
TIE -one (1) point  
LOSS -zero (0) points

**PROCEDURE HL72****Final League Standings** (does not apply to U5-U12)

In the event of a tie in standings for league champion, the following shall be applied in the following order until a winner is determined:

1. Winner of the game between the two teams (applies to two-way ties only)
2. Team with the most wins
3. Goal difference (total goals scored minus total goals against – 5 goal differential applies)
4. Fewest goals allowed
5. Most shutouts
6. Most goals scored
7. Most games scoring a goal
8. Kicks from the penalty spot (time and location to be determined by VP of House League)

**PROCEDURE HL73**

In the event of a tie in playoffs, the following procedure will be used:

Kicks (5) from the penalty spot. If the score is still tied after 5 kicks, the remaining players on the field at the end of the game shall take kicks until a winner is determined as per Policy HL50.

**PROCEDURE HL74****Protests** (does not apply to U5-U12)

A written letter of protest must be sent to the Director of Complaint Resolution within three (3) days following the game in protest. The letter must state the reason for the protest. The Discipline Committee will then decide whether or not to hear the protest at

its next meeting and/or whether or not to forward the complaint onto another governing body and communicate that decision back to the individual lodging the protest.

## **POLICY HL75**

### **Playoffs** (does not apply to U5-U12)

Subject to field availability, all teams shall take part in a play-off competition at the conclusion of the regular league competition. This will be on a knockout basis.

### **PROCEDURE HL76**

The home team is the team that is named first in the schedule.

### **PROCEDURE HL77**

During house league playoff games, the length of the halves may be 10 minutes less than in regular league play due to lack of daylight.

## **POLICY HL76**

### **Refunds**

GSC reserves the right to games when weather become severe and children and staff are at risk. There is no refund for such cancellations.

GSC will not provide a refund once the house league has started. Refunds will not be provided for players unable to play due to illness.

Players unable to continue participating in house league due an injury must provide a medical note to receive a full or partial refund.

## Indoor Soccer

### POLICY IS1

Indoor soccer follows the same policies and procedures as outdoor soccer with the exception of the following:

Indoor house league teams will be created based on player registration. Decisions on age and gender groupings are based on player registration numbers.

#### PROCEDURE IS2

An assessment process will be used to assist with the creation of teams. Registered players will be invited to an assessment session to be run as the first session of the season. Teams will be formed based on assessment of skill level at those sessions with the aim to balance the skill level of the teams as much as possible.

#### PROCEDURE IS3

As with outdoor teams, no standings will be kept for ages U12 and below and therefore there will be no playoffs for these age groups. For ages over U12 scores and standings will be kept and there will be final playoffs with a champion being determined

#### PROCEDURE IS4

For ages U12 and below the scoreboard will be used to keep time only. For ages over U12 the scoreboard may be used to show scores but no goal differential over 5 will be posted.

### POLICY IS5

#### Refunds

Registration fees will be refunded minus an administration fee upon written request 14 days prior to indoor or outdoor house leagues, with the return of the uniform. Full refunds less an administration fee will only be granted 13 days or less for indoor or outdoor house leagues if a replacement registration is available from the wait list. After the first game, no refund will be issued unless a medical note is provided.

GSC reserves the right to cancel games/programs when weather becomes severe and children and staff are at risk or when permits are cancelled. There is no refund for such cancellations.

GSC will not provide a refund once the house league has started. Refunds will not be provided for players unable to play due to illness.

Players unable to continue participating in house league due an injury must provide a medical note to receive a full or partial refund.

**Refund policy applies to all Outdoor Programs (skills development, outdoor / indoor camps).**

